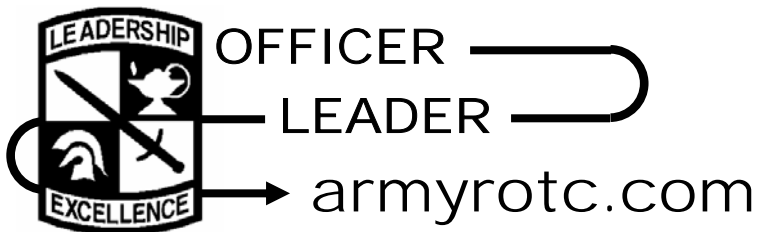


# **U.S. ARMY ROTC GREEN TO GOLD ACTIVE DUTY OPTION PROGRAM APPLICATION**



**THE ARMY RESERVE OFFICERS' TRAINING CORPS (ROTC)  
TWO-YEAR GREEN TO GOLD ACTIVE DUTY OPTION PROGRAM  
FOR ACTIVE DUTY ARMY ENLISTED PERSONNEL**

---

**TABLE OF CONTENTS**

	Page
General Information	2
Eligibility	3
Scholar-Athlete-Leader	6
Ineligibility	7
Obligations	8
Application Procedures	8
List of Green to Gold Program Points of Contact	11
Appendix A - Checklist	
Application	A-1 - A-2
Instructions for Application	A-3 - A-5
List of Approved Academic Disciplines	A-6 - A-10
Appendix B - Applicant Snapshot	
Appendix C - DoDMERB DD Form 2351 & DoDMERB DD Form 2492	C-1 -C-2
Appendix D - Training Service Obligation Worksheet	
Sample DA Form 4187 - Service Obligation	D-1
Appendix E - Statement of Understanding (Dependency)	
Appendix F - Financial Statement	
Appendix G - Scholar-Athlete-Leader (SAL) Checklist	
Appendix H – Instructions for Item 9 CC Form 104-R	
CC Form 104-R (Planned Academic Program Worksheet)	H-1 - H-3
Appendix I – Memorandum of Understanding (MOU) (Sample)	I-1 - I-2

---

**It is your responsibility to ensure that your application is complete and returned to: Headquarters, Cadet Command, ATTN: Green to Gold Active Duty Option Program, 55 Patch Road, Building 56, Fort Monroe, VA 23651-1052.**

**Deadlines:** Your application must be complete and received by **1 April** of the year of the award. Applications can be forwarded anytime after **15 November** but received not later than **1 April**.

**Announcement Date:** Your Commander will be notified of your final status not later than **30 June**.

If you change your address or wish to withdraw from competition after submitting your application, please notify HQ, Cadet Command, ATTN: ATCC-OP-I-S, 55 Patch Rd., Bldg. 56, Fort Monroe, VA 23651-1052 in writing or via E-Mail to [atccps@usacc.army.mil](mailto:atccps@usacc.army.mil) .

**Applications on individuals who are not selected as participants will not be carried over into the next cycle. Individuals must reapply.**

Revised 9/2004

# **THE ARMY RESERVE OFFICERS' TRAINING CORPS (ROTC) TWO-YEAR GREEN TO GOLD ACTIVE DUTY OPTION PROGRAM FOR ACTIVE DUTY ARMY ENLISTED PERSONNEL**

---

## **GENERAL INFORMATION**

The ROTC Green to Gold Active Duty Option Program provides eligible, active duty enlisted soldiers an opportunity to complete a baccalaureate degree or graduate degree and be commissioned as Army officers upon receiving the appropriate degree.

This two-year program allows soldiers to enter the ROTC program as academic juniors or graduate students and requires that they graduate within 21 months (only under unique circumstances and approved by HQCC this may be extended up to 24 months). Soldiers who are selected to participate in this program will continue to receive their current pay and allowances while in the program (up to 21 consecutive months or a maximum of 24 consecutive months if an extension is approved by HQCC).

Soldiers selected are responsible for their educational expenses; e.g., tuition, books, and fees. They may receive any portion of the Montgomery GI Bill/Army College Fund benefits they have earned since entering into the military. However, IAW Department of Defense Directive 1322.8, soldiers selected to participate in this program will not be authorized to use tuition assistance.

To qualify for benefits under the Montgomery GI Bill, active duty members must:

- Have received a high school diploma or equivalent prior to completion of their initial tour of active duty AND
  - serve at least 20 months on active duty if initial obligation is 2 years,  
OR
  - serve 30 months on active duty if initial obligation is 3 years or greater

For further information regarding eligibility for Montgomery GI Bill/Army College Fund, contact an education counselor at your installation's Education Center or visit the website at [www.gibill.va.gov/education/benefits.htm](http://www.gibill.va.gov/education/benefits.htm) or call 1-888-442-4551. The important point is to ensure you fully understand the benefits before making any decision.

You may pursue any course of study leading to a baccalaureate degree listed on page A-6 – A-10 and may engage in any campus/community activity that does not interfere with your requirements.

In addition to your normal studies, cadets must successfully complete the prescribed military science courses, professional military education subjects, the Leader Development and Assessment Course (LDAC) (normally between Junior and Senior years), and any other training that may be prescribed by the Secretary of the Army as a requirement for commissioning. Soldiers who are selected are not permitted to participate in the Simultaneous Membership Program (SMP) which permits simultaneous membership in both the Senior ROTC program and U.S. Army Reserve/Army National Guard. Upon commissioning, the officer will be assigned to the Active Component.

Reserve Component duty is not authorized.

Soldiers who are selected for the program will receive normal PCS entitlements, IAW existing travel regulations.

## **ELIGIBILITY**

To be eligible to participate in this program, a soldier must--

- a. Be a citizen of the United States.
- b. Be eligible for appointment as a commissioned officer in the U.S. Army Reserve (USAR) under the provisions of AR 135-100 and AR 135-101.
- c. Be under 30 years of age upon completion of all requirements for a commission and a college baccalaureate/graduate degree. **(Waivers are authorized)**
- d. Have completed at least two years of active duty service, but less than eight years of Active Federal Service (AFS). **(No waivers are authorized)**
- e. Have favorable recommendations from Chain of Command (immediate Commander and field grade commander).
- f. Have completed three months of active duty for every one month of specialized training received as of the date of enrollment into the program. This includes language training, critical Military Occupation Skill (MOS), or Additional Skill Identifiers (ASI) received. Service obligations are served concurrently; the most recent service obligation for specialized training may not be based on the most recent course attended. Longer duration ASI/SQI courses may have service obligations that override a shorter but more recent course.

(1) If a waiver of the service obligation for training is required (Appendix D-1), soldier must submit the request for waiver through Headquarters Cadet Command (HQCC) to the Human Resource Center (HRC) in Alexandria, Virginia along with the application. Determine waiver requirements using worksheet in Appendix D. HQCC will forward the DA Form 4187 with notification letters to HRC-Alexandria for soldiers who are selected to participate in this program.

(2) Soldiers who are currently scheduled to attend an approved reclassification MOS training school will not be considered for a waiver until a request for cancellation of the approved reclassification MOS training has been processed and approved by the proper approval authority. In addition, the Stop Loss/Stop Movement Policy is in effect, and soldiers who are selected to participate in this program will be cleared by HQCC through HRC before notification letters are released.

g. Have at least 48 months remaining upon entering the program. Soldiers who do not meet the service remaining requirement for this program must be processed IAW AR 601-280, paragraph 4-6, before complying with orders directing movement to Student Detachment, Fort Jackson, South Carolina.

h. Have received a score of 110 or higher on the General Technical (GT) Aptitude Area of the Army Classification Battery if applying for the program. Soldiers may retest through their installation education centers. **(No waivers authorized)**

i. Soldiers must have a minimum cumulative grade point average of 2.5 on a 4.0 point grading system on all previous college work completed. **(No waivers authorized)**

j. Have passed an Army Physical Fitness Test (APFT) and achieved at least a score of 180 or higher with a minimum of 60 points in each event within the last six months. **(No alternate events)**

k. Have two years remaining (4 semesters/6 quarters) as a full time student as indicated on CC Form 104-R, Planned Academic Program Worksheet. Summer sessions are authorized but cannot interfere with Leader Development and Assessment Course (LDAC) attendance. Transfer hours accepted by the school of attendance must be included on CC Form 104-R, block 5b as credits applied towards the degree being pursued. This information must be confirmed by the school's administration through an official evaluation of all official transcripts. **(No waivers authorized)**

l. Obtain an **unconditional** letter of acceptance from a baccalaureate/graduate degree producing college or university that has an approved Educational Service Agreement (ESA) with the United States Army. The letter must indicate **unconditional** Junior status.

m. Obtain a letter of acceptance from the Professor of Military Science (PMS) into the Army ROTC program at the school you plan to attend and the start date of the school term. Contact the PMS at the institution in order to receive this letter.

n. Have a favorable or have initiated a National Agency Check (NAC) or Entrance National Agency Check (ENTNAC). If it is determined that a security clearance will not be granted after enrollment in the program, the soldier will be removed and reassigned based on the needs of the Army at their current enlisted grade/rank and MOS.

o. Be medically qualified IAW AR 40-501, Standards of Medical Fitness dated 12 April 2004, Chapter 2, to participate in the ROTC program as determined by Department of Defense Medical Examination Review Board (DoDMERB), the agency responsible for reviewing physicals.

p. Have no more than three dependents (including spouse). **(Waivers are authorized)**

### **SCHOLAR – ATHLETE – LEADER**

A soldier will be considered for participation in this program based on officer potential and the scholar-athlete-leader criteria listed below. Although a soldier may not possess any of the S-A-L attributes, the soldier may still be considered for the program.

Each applicant must complete the SAL Checklist located in Appendix G and work with his or her chain of command to indicate or highlight all SAL qualities in the file submission to enhance the strength of their application. The Company Commander must list your SAL requirements in the recommendation letter.

### **Scholar**

- Honor Graduate/Commandant's List of NCOES school **OR**
- Cumulative Grade Point Average (GPA) of 3.0 or higher on all college level courses

### **Athlete**

- Score 270 or higher on Army Physical Fitness Test **OR**
- Active competitive involvement on an intramural sports team

### **Leader**

- Selected as Soldier/NCO of the Quarter/Year at battalion level or higher **OR**
- Inducted into the Sergeant Audie Murphy/Sergeant Morales Club

## **INELIGIBILITY**

A soldier is ineligible for this program if they:

- a. Have more than two years remaining for degree completion.
- b. Have less than 48 months remaining on their current enlistment contract and are unable to extend current service obligation.
- c. Have an unfavorable recommendation by their chain of command.
- d. Are ineligible for reenlistment.
- e. Are a conscientious objector, as defined in AR 600-43, Conscientious Objection.
- f. Have a misdemeanor record of a Domestic Violence Conviction (DVC).
- g. Are under suspension of favorable personnel action IAW AR 600-8-2.
- h. Have 10 years or more of active federal service at time of commissioning.
- i. Are under probation for a civil conviction or charges are pending at the time of application.
- j. Have had **any** adverse juvenile adjudication (even if the record may have been sealed or expunged), or have been arrested, indicted, or convicted by a civil court or military law for other than minor traffic violations (fine of \$250 or less), or had imposed other adverse disposition; e.g. attend classes, perform community service or perform any other similar acts) unless waived for this program. A waiver previously approved for enlisting in the Army does not constitute a waiver for entry into an officer producing program. **(Waivers are authorized)**
- k. Are a soldier without a spouse and have one or more dependents under 18 years of age is disqualified except as provided in paragraph l(3) below. **(Waivers are authorized)**

## 1. Dependents:

(1) Are a soldier with a spouse in a military component of any armed service (excluding members of the Individual Ready Reserve (IRR)) who has one or more dependents under 18 years of age. **(Waiver may be requested)**

(2) A divorced soldier may be processed for enrollment when the child or children has/have been placed in the custody of the other parent, an adult relative or legal guardian by court order and the soldier is not required to provide child support. Copies of court documents must be provided with the application. **(No waiver is required)**

(3) A divorced soldier may be processed for a dependency waiver when the child or children has/have been placed in the custody of the other parent, an adult relative or legal guardian by court order and the soldier is required to provide child support. In both cases mentioned, the soldier must sign a statement of understanding acknowledging that he or she will be removed from the program should they regain custody of the child or children while enrolled in ROTC. (DA Form 3286-31-R, Statement of Understanding U.S. Army Enlisted Policy for Applicants Without Spouse Who Have Surrendered Custody of Dependents, will be used as a guide.) An exception to the removal will only be considered if extraordinary circumstances prevail such as the death of the legal guardian or adult.

## OBLIGATIONS

Soldiers who are medically and administratively qualified and selected to participate in this program will be required to--

a. Serve in the military for a period of 8 years. This will be fulfilled by:

- Serving on active duty 3 years followed by service in the Army National Guard (ARNG) or United States Army Reserve (USAR) or the Individual Ready Reserve (IRR).

## APPLICATION PROCEDURES

Read instructions carefully. Print or type the information required. Incomplete or inaccurate forms may eliminate you from further consideration. It is **your responsibility** to ensure that all required forms are submitted to Headquarters, Cadet Command, ATTN: ATCC-OP-I-S (Green to Gold Active Duty Option Program), 55 Patch Road, Building 56, Ft. Monroe, VA 23651-1052 and **RECEIVED NOT LATER THAN 1 APRIL** of the current year unless otherwise stated. **NOTE: RETAIN A COPY OF ALL PAPERWORK FORWARDED FOR YOUR RECORDS.**

Your completed application will consist of the following: **(NOTE: See checklist in Appendix A)**

a. Cadet Command Form 174-R (Appendix A-1 - A-2) (Application for U.S. Army

ROTC Green to Gold Active Duty Option Program).

(1) A soldier selected to participate in this program will not receive an Army ROTC Scholarship. However, if block 27 is annotated “yes,” the soldier will be considered for the Green to Gold ROTC Scholarship Program. If block 27 is annotated “no,” the soldier will be considered for the Green to Gold Active Duty Option Program only. A soldier may be considered for both programs by selecting “yes” for both programs; however, if selected, the soldier will have to choose either the Active Duty Option or the Scholarship Option.

(2) If your answer to Item 18, civil conviction is yes **YOU MUST REQUEST A WAIVER OF THE DISQUALIFICATION**. The waiver request must be submitted with your application. Include a complete written description of the offense, to include all circumstances leading up to arrest and conviction and complete sentence imposed, copy of the court record which indicated the charge, plea, and/or findings, as well as the sentence imposed and the record showing satisfaction of the sentence (when court records are not available this fact must be established by correspondence from the court), and three recent letters of character reference which indicate that the writer is aware of your specific situation requiring a waiver. Your statement must be certified under oath. If an offense occurs after you submit your application up to the date of discharge you must also inform this headquarters and request a waiver.

(3) A favorable recommendation from the immediate commander and field grade commander commenting on your officer-like qualifications, i.e., S-A-L criteria, leadership potential, appearance, personality, military record and aptitude for further military training.

b. Cadet Command Form 103-R (Appendix B) (Active Duty/Reserve ROTC Scholarship Applicant Snapshot). Affix a recent (within the last 3 months) photograph in Class A uniform, which will be retained by this headquarters. A full-length photograph in uniform is requested. Print your name and social security number on the back of the snapshot or photograph and on the form.

c. A copy of APFT scorecard (DA Form 705) (must be within the last 6 months)  
**(No alternate events)**

d. A current up to date copy of your Personnel Qualification Record, Enlisted Records Brief.

e. Medical Examination (Appendix C-1 & C-2).

(1) If you have had a medical examination and it is **less than 24 months** old you may submit that DD Form 2807, or DD Form 2808 (MEPS/MTF) to DoDMERB requesting an upgrade via the remedial route to a DoDMERB equivalent exam. DoDMERB will probably identify several remedials such as a new eye exam and several history questions not present on a MEPS/MTF exam for completion by the soldier. **A MEPS/MTF exam is not equivalent to a DoDMERB exam unless it has been upgraded first by DoDMERB via the remedial route.**

(2) If no previous medical is available, please have your Commanding Officer/First Sergeant contact your supporting medical treatment facility and request they



accomplish a physical IAW AR 40-501, Chapter 2. The medical forms attached have to be used (Appendix C-1 & C-2). When completing **DD Form 2351**, enter “**ADEP**” in **block 8**.

(3) If you are submitting a previous **DD Form 2808**, correct **block 13** (Organization Unit and UIC Code) to read “**ADEP**”. If any additional tests or evaluations are required for final medical determination, DODMERB will return the packet to you at your unit of assignment. DODMERB will return the completed physical back to this headquarters. **You must be fully medically qualified to participate in this program.**

(4) Medical examinations must be submitted at the time of application to this headquarters, ATTN: ATCC-OP-I-S (Green to Gold Active Duty Option Program), Ft Monroe, VA 23651-1052, or **not later than 30 days** after submission of your application packet. This headquarters will forward the physical to DODMERB with the appropriate form for processing. **DO NOT SEND THE PHYSICAL YOURSELF TO DODMERB.** Delay in forwarding physical could result in not being medically qualified in sufficient time to enroll in the program. The physical qualification process normally takes DODMERB anywhere from 6-8 weeks from start to finish. Any remedials or follow-up required by DODMERB should be accomplished by you prior to announcement of selections.

(5) If a soldier does not meet the screening table weight IAW AR 600-9, a current “Body Fat Content Worksheet” must be included in the application.

f. Official transcripts of all colleges you have attended. Partial transcripts will not be considered. The school accepting you for attendance should establish a grade point average (GPA). However, if a GPA is not established by the school then the GPA from your latest complete transcript will be used. If you have received college credit by means of the USAFI or CLEP tests, official results of such tests must also be furnished to this headquarters. College Grade Reports are not transcripts and are unacceptable. Transcripts that appear in languages other than English must be translated prior to submission. Soldiers are responsible for ensuring that all official transcripts are enclosed in their packets.

g. Letter of acceptance from a baccalaureate degree producing college or university must state unconditional acceptance as a full-time student, with Junior status, and the school start date (if applying for masters degree program, the letter of acceptance must also state unconditional acceptance).

h. Letter from the Professor of Military Science (PMS) acknowledging contact has been made and they are aware of your pending enrollment in their program.

i. Planned Academic Program Worksheet (ROTC Cadet Command Form 104-R. This form will be completed by the university’s departmental head, verified and signed by both the soldier and the school registrar’s office. The Professor of Military Science at the institution you plan to attend will assist you in the completion of this form. If the school you plan to attend does not host Army ROTC, please have the school official forward the form to the Army ROTC host institution with which a partnership school agreement in ROTC is authorized. Verification form must indicate you have been accepted in the academic discipline that you indicate you will pursue. **Soldiers selected**

**to participate in the program must attend the institution that provides the Form 104-R. No transfers are authorized once the soldier starts the program.**

j. Evaluation of Transfer of Credit. If you will be attending a college/university other than the one from which you obtained your college credits, an evaluation of transfer of credits is required. Evaluation should include course number and title, course grade, credit hours attempted and earned **toward the degree pursuing** and grade point average if available. (NOTE: Some university systems may accept transfer credit for placement purposes and still require additional evaluation by the department awarding the degree. This may change your academic status)

k. Copy of waiver request (dependency, civil convictions, etc) if applicable. (Appendix D-1 and D-2)

l. CC Form 132-R. Statement of Understanding (Dependency) (Appendix E) Cadet Command Pamphlet 145-4.

m. CC Form 228-R. Financial Statement (Appendix F) Cadet Command Pamphlet 145-4.

n. Scholar-Athlete-Leader (SAL) Checklist (Appendix G)

o. Statement of Eligibility. This statement will verify that the soldier is not pending UCMJ actions, barred from reenlistment, or is flagged IAW AR600-8-2. This statement must be signed by the soldier's Personnel Servicing Center (PAC) or Military Personnel Office (MILPO). If the soldier receives assignment instructions, whether in CONUS or OCONUS, during the timeframe that the soldier is applying, the soldier must contact their respective MOS branch manager at HRC-Alexandria and inform that office about pending application. The soldier may also provide HRC-Alexandria with the Green to Gold Program Manager's email address and phone number for HRC-Alexandria's verification. The soldier will also provide, via e-mail or in writing, verification to the Green to Gold Program Manager that they have contacted HRC-Alexandria.

p. Memorandum of Understanding (MOU). ROTC Green to Gold Active Duty Option Program MOU will be signed and included in the application packet. (Appendix I)

## **REMOVAL FROM THE PROGRAM**

a. Soldiers selected to participate in the program must maintain eligibility. Failure to maintain eligibility requirements will result in removal from the program and immediate re-assignment. A soldier may be removed from the program for:

- (1) Failure to maintain a CGPA of 2.5 or higher.
- (2) Failure to complete degree in the time allotted (21 consecutive months).
- (3) Failure to meet height/weight standards IAW AR 600-9.
- (4) Failure to pass a record APFT (will be administered every six months).

- (5) Misconduct as defined by AR 145-1, para 3-43(12).
- (6) Lack of aptitude as defined by AR 145-1, para 3-43(13).
- (7) Undesirable character as defined by AR 145-1, para 3-43(14).
- (8) Indifferent attitude as defined by AR 145-1, para 3-43(15).
- (9) Change in medical condition which makes the soldier ineligible for commissioning.

b. If a soldier is removed from the program at any time after enrollment, the established Service Remaining Requirement (SSR) will remain in effect and the soldier will be reassigned immediately based upon the needs of the Army.

Should you have questions or desire assistance in completing your application, you may contact an ROTC unit located near your installation. These units are listed on page 11. If you are stationed at a site outside the Continental United States, your local education center may provide assistance in completing your application. If you have questions that cannot be answered through your education center, you may call a Green to Gold point of contact listed on page 11. You may also visit the web site [www.rotc.usaac.army.mil](http://www.rotc.usaac.army.mil), scroll down to Scholarships and click on Green to Gold, click on Options, and click on Green to Gold Active Duty Option for information concerning the Green to Gold Active Duty Option Program.

NOTE: Should you have any change in status (address, dependency, marital status, civil conviction, pregnancy, etc.) from the time you apply until notification that you have been selected to participate in this program, you must inform this headquarters.

### List of Green to Gold Points of Contact

Post	ROTC Battalion	Comm Telephone	DSN Telephone
Aberdeen Proving	Morgan State Univ	(443) 885-3264	
Alaska	Univ Of Alaska	(907) 474-7501	
APO AP	HQ, 13 <sup>th</sup> Bde	(253) 966-7183	347-7183
APO-AA	Campbell University	(910) 893-1590	
APO-AE	Campbell University	(910) 893-1590	
Ft Belvoir, VA	George Mason University	(703) 993-2707	
Ft Benning, GA	Columbus State	(706) 568-2058	
Ft Bliss, TX	Univ Of Texas At El Paso	(915) 747-6692	
Ft Bragg, NC	Campbell University	(910) 893-1590	
Ft Buchanan, PR	U/Puerto Rico-Rio Piedras	(787) 764-0000x7653	
Ft Campbell, KY	Austin Peay State Univ	(615) 648-6149	
Ft Carson, CO	U Of Co At Colorado Springs	(719) 262-3236	
Ft Dix, NJ	Princeton Univ	(609) 258-4225	
Ft Drum, NY	Syracuse Univ	(315) 443-1752	
Ft Eustis, VA	College Of William and Mary	(757) 221-3600	
Ft Gordon, GA	Augusta State Univ	(706) 667-4648	
Ft Hood, TX	Tarleton State University	(254) 285-2196	
Ft Huachuca, AZ	University Of Arizona	(520) 621-1078	
Fort Irwin, CA	Claremont McKenna College	(909) 621-8102	
Ft Jackson, SC	Univ Of South Carolina	(803) 777-3639	
Ft Knox, KY	University of Louisville	(502) 852-7902	
Ft Leavenworth, KS	University Of Kansas	(785) 864-1109	
Ft Lee, VA	Virginia State Univ	(804) 524-5537	
Ft Leonard Wood, MO	10 <sup>th</sup> Bde Headquarter	(573) 596-6680	581-6680
Ft Lewis, WA	HQ, 13 <sup>th</sup> Bde	(253) 966-7183	347-7183
Ft Rucker, AL	Auburn University	(334) 244-3528	
Ft Mcpherson, GA	Georgia Inst Of Tech	(404) 894-9938	
Ft Meade, MD	Bowie State	(301) 860-3563	
Ft Monmouth, NJ	Rutgers Univ	(732) 932-7313x20	
Ft Monroe, VA	HQ, Cadet Command	(757)788-3341/4571	680-3341/4571
Ft Myer, VA & WRAH	Georgetown Univ	(202) 687-7008	
Ft Polk, LA	Northwestern Louisiana State	(318) 357-5177	
Ft Riley, KS	Kansas State Univ	(785) 532-6754	
Ft Detrick, MD	McDaniel College	(410) 857-2727	
Ft Sam Houston, TX	Univ Of Tx At San Antonio St Mary's University	(210) 458-4622 (210) 436-3011x1522	
Ft Sill, OK	Cameron University	(580) 581-2340	
Ft Stewart, GA	Georgia Southern Univ	(912) 681-0040	
Hawaii	University Of Hawaii	(808) 956-7766	
Redstone Arsenal, AL	Alabama A&M	(256) 372-5775	
Walter Reed Army, DC	Georgetown Univ	(202) 687-7008	
White Sands Mr, NM	New Mexico State Univ	(505) 646-4030	

## APPENDIX - A

### Green to Gold Active Duty Option Program Checklist

Prior to mailing, ensure the following items are in the order specified in your folder (please no binders or document protectors. Use pocket folders or manila folders only) - - -

- ☐ **CC Form 174-R, U.S. Army ROTC Green to Gold Active Duty Option Application (Appendix A)**
  - \* Signed and dated by individual
  - \* Verified by MILPO
  - \* Signed and dated by Commanding Officer and Field Grade Commander
- ☐ **CC Form 103-R (Appendix B)**
  - \* Military Photo taken within the last 90 days
  - \* Full length preferred
- ☐ **DA Form 705, Army Physical Fitness Test (APFT) Scorecard (properly completed)**
  - \* Passing score in each event
  - \* Current Height/Weight (HT/WT) IAW AR 600-9
  - \* Dated within the last six months
  - \* Verified by Commander
- ☐ **Enlisted Record Brief**
  - \* Verified citizenship, marital status, GT score, time-in-service, service obligation, etc.
  - \* Verified and signed by MILPO
- ☐ **Statement of Eligibility**
- ☐ **Medical Examination Forms (Appendix C-1 and C-2))**
  - \* Exam taken within the last six months
  - \* DD Form 2351, DoDMERB Report of Medical Examination (Appendix C-1)
  - \* DD Form 2492, DoDMERB Report of Medical History (Appendix C-2)
- ☐ **Official Transcripts**
  - \* Transcripts from all previous colleges attended
  - \* Verified minimum GPA of 2.5
  - \* High School transcripts (Four-year applicants only)
- ☐ **Acceptance Letter from the University/College - (indicating your academic status)**
  - \* Letter must be from the university you will be enrolling in the Fall, indicating your unconditional status as a Junior
- ☐ **Evaluation of Transfer Credit**
  - \* Form must be from the university you will be attending
  - \* Forms must provide academic status and hours accepted towards the degree being pursued
- ☐ **Acceptance Letter from the Professor of Military Science (PMS)**
  - \* Letter must be from the PMS, Army ROTC, indicating your acceptance into the program
- ☐ **CC Form 104-R, Planned Academic Program Worksheet (Appendix H)**
  - \* Form must be from the university you will be attending
  - \* Verified, signed and dated by the student and Registrar
- ☐ **Copy of Waiver(s) (civil conviction, service obligation, etc.) if applicable (Appendix D)**
- ☐ **CC Form 132-R, Statement of Understanding (Dependency) (Appendix E)**
- ☐ **CC Form 228-R, Financial Statement (Appendix F)**
  - \* Form must be verified and signed by Company Commander
- ☐ **Scholar-Athlete-Leader (SAL) Checklist (Appendix G)**
- ☐ **Memorandum of Understanding (MOU) Sample (Appendix I)**

# U.S. ARMY ROTC GREEN TO GOLD ACTIVE DUTY OPTION PROGRAM APPLICATION

For use of this form, see CC Reg 145-1, the proponent agency is ATCC-OP-I-S

## DATA REQUIRED BY THE PRIVACY ACT OF 1974

**Authority** 10 USC 2102 and 2107.

**Principal Purpose** Form is used to make application for a Green to Gold Active Duty Option Program.

**Routine Uses** Form is used to obtain selection and eligibility information on applicants for a 2-year Green to Gold Active Duty Option Program.

**Disclosure** Information provided on this form is mandatory, without the data provided on this form, the application cannot be considered for participation into this program.

1. SSN		2a. LAST NAME		2b. FIRST NAME		2c. MI	
3. DATE OF BIRTH (Enter as YYMMDD)		4. SEX (M-Male, F-Female)		5. RACE/ETHNIC CODE			
6a. HOME ADDRESS: STREET		6b. CITY		6c. STATE		6d. ZIP CODE	
7a. WORK ADDRESS: STREET (Unit of Assignment)		7b. CITY		7c. STATE		7d. ZIP CODE	
8a. TELEPHONE NUMBER: HOME (Include Area Code/Include Country Code for overseas)		9. MARITAL STATUS		11. SPOUSE MILITARY (Y-Yes, N-No)		12a. SOURCE OF CITIZENSHIP	
8b. TELEPHONE NUMBER: WORK		10. NUMBER OF DEPENDENTS		12b. NATURALIZATION NUMBER		13. RANK	
14a. DATE OF ENLISTMENT (Enter as YYMMDD)		14b. ENLISTED EXPIRATION DATE (Enter as YYMMDD)		15. MOS		16. GENERAL TECH (GT) SCORE	
14c. IF DATE SPECIFIED IS A REENLISTMENT DATE, INDICATE PERIOD OF ORIGINAL ENLISTMENT (Enter as YYMMDD)		15. MOS		16. GENERAL TECH (GT) SCORE		17. APFT PUSH UPS SIT UPS MIN SEC	
18. CIVIL CONVICTIONS		19a. FAVORABLE SECURITY CLEARANCE COMPLETED		19b. WHAT TYPE			
20. NAME OF COLLEGE OR UNIVERSITY YOU WILL BE ATTENDING		21. SCHOOL CODE		24. RESIDENT STUDENT STATUS		25. ACADEMIC MAJOR CODE	
22. IF ITEM 20 DOES NOT HOST ARMY ROTC, INDICATE THE SCHOOL WHERE YOU WILL TAKE ROTC		23. SCHOOL CODE		26. SCHOLARSHIP TYPE (Masters=M, 2-Yr=2)(Complete if you checked "yes" in item #27)		27. Are you interested in the Green to Gold Scholarship Option (2-Yr only)? (If so check "yes" and complete item #26. YES NO	
28. LIST AWARDS, DECORATIONS OR SPECIAL RECOGNITION BESTOWED UPON APPLICANT WHILE ON ACTIVE DUTY							
29. EMAIL ADDRESS OF APPLICANT				30. FAX NUMBER OF APPLICANT			
31. SIGNATURE OF APPLICANT				32. VERIFICATION AND SIGNATURE BY THE MILPO OFFICE (INCLUDE RANK)			
DATE				DATE			

**U.S. ARMY ROTC GREEN TO GOLD ACTIVE DUTY OPTION PROGRAM APPLICATION**

33. STATE BRIEFLY WHY YOU DESIRE TO RECEIVE A COMMISSION AS AN ARMY OFFICER AND PURSUE A MILITARY CAREER.

**34. COMMANDING OFFICER'S EVALUATION**

a. STATEMENT AS TO THE APPLICANT'S MILITARY APTITUDE AND MOTIVATION

b. STATEMENT AS TO THE APPLICANT'S PERFORMANCE ON ACTIVE DUTY AND POTENTIAL TO BE ELIGIBLE AND QUALIFIED TO RECEIVE A REGULAR ARMY COMMISSION, IF OFFERED.

**COMMANDING OFFICER'S RECOMMENDATION**

SIGNATURE OF COMMANDING OFFICER

HIGHLY RECOMMEND

RECOMMEND

DO NOT RECOMMEND

TYPED NAME OF COMMANDING OFFICER & TELEPHONE NUMBER

DATE

35. FIELD GRADE COMMANDER'S EVALUATION AND RECOMMENDATION PARTICIPATION IN THE PROGRAM

SIGNATURE OF FIELD GRAD OFFICER

TYPED NAME OF FIELD GRADE OFFICER & TELEPHONE NUMBER

DATE

**INSTRUCTIONS FOR COMPLETING CADET COMMAND FORM 174-R**  
**U.S. ARMY ROTC GREEN TO GOLD ACTIVE DUTY OPTION APPLICATION**

To be completed by applicant

ITEM	REMARKS
1. Social Security Number	Self-explanatory
2a. Last Name	Self-explanatory
2b. First Name	Self-explanatory
2c. Middle Initial	Self-explanatory
3. Date of Birth	Enter YEAR, MONTH and DAY
4. Sex	Enter M (male) or F (female)
5. Race	Indicate your Racial/Ethnic Descent
	A Asian or Pacific Islander
	C White, not Hispanic
	H Hispanic
	N Black, not Hispanic
	T American Indian or Alaskan Native
	X Other/Unknown
6a. Home Address Street	Self –explanatory
6b. Home Address City	Self-explanatory
6c. Home Address State	Two character abbreviation (ex., VA, AL, etc.)
6d. Home Address Zip Code	Self-explanatory
7a. Work Address Street	Provide unit street address
7b. Work Address City	Provide unit city address
7c. Work Address State	Provide unit State ( ex., VA, AL, etc.)
7d. Work Address Zip Code	Provide unit Zip Code
8a. Home Telephone Number	Self-explanatory - If overseas provide Commercial number
8b. Work Telephone Number	Self-explanatory – If overseas provide Commercial number
9. Marital Status	Enter appropriate code:
	S = Single
	M = Married
	D = Divorce
	P = Separated
10. Number of Dependents	The number entered must include spouse and children (Do not count yourself)
11. Spouse Military	Is spouse is a member of any Armed Services enter
	Y = Yes
	N = No
12a. Source of Citizenship	Enter code
	B = Citizen by birth
	N = Naturalized Citizen
	P = Pending
12b. Naturalization Number	Enter naturalization number in space provided
13. Rank	Enter your current rank.



14a. Date of Enlistment	Self-explanatory-Ensure the Date of Enlistment is your Basic Service Entry Date
14b. Enlisted Expiration Date	Self-explanatory
14c. Period of Original Enlistment	If date in 14a is a reenlistment date, indicate the period of original enlistment (YYMMDD)
15. MOS	Enter first three digits of your primary MOS
16. General Technical Aptitude Area Score (GT)	Self-explanatory
17. Army Physical Fitness Test (APFT)	Enter raw scores for each event:
	a. <u>PUSH UPS</u> : Enter exact number of repetitions.
	b. <u>SIT UPS</u> : Enter exact number of repetitions
	c. <u>2-MILE RUN</u> : Enter exact time in minutes and seconds
APFT SUM	Calculate APFT events for a total APFT sum.
APFT PASS	Enter: Y = PASSED or N = FAILED
18. Civil Conviction	Indicate if you have been arrested, indicted, or convicted of violating <b>any</b> civil or military law or had <b>any</b> adverse juvenile adjudication or other adverse disposition imposed except minor traffic violations for which a fine of \$250.00 or less was imposed
	Enter: Y = Yes; N = NO
19a. Favorable Security Clearance Completed	Enter : Y = Yes N = No
19b. What Type Background Investigation	Enter type ENTNAC, NAC, etc
20. College or University you will attend	Self-explanatory
21. School Code	To be completed by Cadet Command Headquarters
22. College or University you will attend for ROTC	If Item 20 does not host Army ROTC, indicate the school where you will take ROTC
23. School Code	To be completed by Cadet Command Headquarters
24. Resident Student Status	Indicate in-state or out-of- state tuition rate which you will qualify
	R = Resident Student (Instate)
	N = Non-Resident Student(Out of State)
25. Academic Major	Enter the appropriate code for the academic discipline you will pursue. Refer to page A-6 – A-10.
26. Scholarship Type (ONLY COMPLETE THIS ITEM IF YOU ARE ALSO PLANNING ON COMPETING FOR THE GREEN TO GOLD SCHOLARSHIP OPTION)	Enter the appropriate code for the type of scholarship applying for:  2 = 2-Year      M=Master

27. Green to Gold Scholarship Option	If you wish to also be considered for a Green to Gold Scholarship you must check “yes” in this block. By checking “no” you will only be considered for the Green to Gold Active Duty Option Program. Check Yes or No.
28. Awards, Decorations, etc.	List awards, decorations or special recognition bestowed upon you.
29. Email Address of Applicant	Personal or Official (Mandatory)
30. Fax number for Applicant	DSN or Commercial
31. Signature of Applicant and Date	Self-explanatory
32. Verification and Signature by the MILPO and Date	Data verified by Enlisted Records Section
33. Applicant’s Personal Statement – Must be completed	Requires a written or typed statement why you desire a commission as an Army Officer
34. Completed by Commanding Officer	Self-explanatory—include Rank
35. Completed by Field Grade Commander	Self-explanatory—provide address if different from soldier's work address.

**Academic Discipline Mix 1 -  
Generalist**

CODE ACADEMIC TITLE

AAA ART COMMERCIAL  
AAE ARABIC-EGYPTIAN  
AAK ARABIC-JORDANIAN  
AAL ARABIC-LIBYAN  
AAN ARABIC-SAUDI  
AAP ARABIC-SYRIAN  
AAQ ARABIC-LEBANESE  
AAX ART GENERAL  
AAZ ARABIC  
ABN BENGALI  
ABX LANGUAGE/LITERATURE  
CLASSICAL  
ACD CHINESE CANTONESE  
ACM CHINESE MANDARIN  
ADG ARABIC-IRAQI  
ADU DUTCH  
ADX ENGLISH  
AEX MUSIC  
AFA PUBLIC SPEAKING  
AFB DRAMATICS  
AFC HOMILETICS AND  
COMMUNICATION SKILLS  
AFR FRENCH  
AGA BROADCASTING  
(ANNOUNCER)  
AGB PRODUCTION MOTION  
PICTURE  
AGC PRODUCTION  
AHJ HINDI  
AHX LANGUAGE/LITERATURE  
FOREIGN  
AJA JAPANESE  
AJN INDONESIAN  
AJT ITALIAN  
AKP KOREAN  
AKX JOURNALISM-  
WRITING/EDITING  
ALA SPANISH (LATIN AMERICAN)  
ALX PHILOSOPHY  
AML MALAYSIAN  
ANR NORWEGIAN  
ANX ARTS LIBERAL  
APQ PORTUGUESE (BRAZILIAN)  
APY PORTUGUESE (EUROPEAN)  
AQE ARABIC-EASTERN  
AQW ARABIC-WESTERN  
ARU RUSSIAN  
ASC SERBO-CROATIAN  
ASR SPANISH (CASTILLIAN)  
ASY SWEDISH  
ATA TAGALAC  
ATH THAI  
ATU TURKISH  
AUR URDU

AXX ARTS-CLASSIC/GENERAL  
BAF COMMERCIAL-  
MARKETING/MERCHANDISING  
BAK LABOR RELATIONS  
BAO ORGANIZATION BEHAVIOR-  
ORGANIZATION  
EFFECTIVENESS  
BAP ORGANIZATION BEHAVIOR-  
PERSONNEL MANAGEMENT  
BAR COLLEGE ADMINISTRATION  
BAS FOOD DISTRIBUTION  
BAV HUMAN RESOURCES  
BBA ADMINISTRATION PUBLIC  
BBB PERSONNEL MANAGEMENT/  
ADMINISTRATION  
BBH MANAGEMENT  
INSTITUTIONAL  
BBM CHURCH MANAGEMENT  
BBN HOTEL-RESTAURANT  
MANAGEMENT  
BBS SAFETY  
BCA FOREIGN TRADE  
BMS MASTERS-ADVANCED  
MILITARY STUDIES  
CUF COGNITIVE SCIENCE  
DAA AGRICULTURE GENERAL  
DAH HORTICULTURE  
DAK HUSBANDRY ANIMAL  
DAL HUSBANDRY POULTRY  
DKF MILITARY SCIENCE (OTHER  
THAN U S ACADEMIES  
EAB CULTURAL FOUNDATIONS  
EAC ETHNOLOGY  
EAD INTERDISCIPLINARY  
STUDIES  
EAX ANTHROPOLOGY  
EBX AREA STUDIES  
ECA POLICE SCIENCE AND  
ADMINISTRATION  
ECB CORRECTIONS  
ECF FORENSIC SCIENCE  
ECJ CRIMINAL JUSTICE  
ECX CRIMINOLOGY  
EED VOCATIONAL AND  
EDUCATIONAL GUIDANCE  
EEE VOCATIONS SUBJECTS  
(CRAFTS, TRADE)  
EEF GENERAL EDUCATION  
TECHNOLOGY  
EEG SPECIAL EDUCATION  
EEX EDUCATION GENERAL  
(TEACHING)  
EFA RECREATIONS  
EFB RECREATION AND PARK  
ADMINISTRATION  
EFC EDUCATION PHYSICAL  
EGX HISTORY GENERAL  
EHX ECONOMICS HOME  
EKB INTERNATIONAL  
RELATIONS

EKC	FOREIGN AFFAIRS
ELX	ARTS INDUSTRIAL
EMX	LIBRARY
	SCIENCE/ARCHIVES
ENB	PUBLIC SAFETY
ENC	GOVERNMENT CIVIL
END	GOVERNMENT MILITARY
ENE	SOCIAL WORK
ENF	ADMINISTRATION SOCIAL
	WORK
ENX	PUBLIC RELATIONS
ENY	PUBLIC AFFAIRS
EPA	PSYCHOLOGY
	ABNORMAL
EPB	PSYCHOLOGY
	EXPERIMENTAL
EPD	PSYCHOLOGY SOCIAL
EPE	PSYCHOLOGY APPLIED
EPH	PSYCHOLOGY CHILD
EPK	PSYCHOLOGY
	EDUCATIONAL
EPL	PSYCHOLOGY
	COUNSELING
EPM	PSYCHOLOGY
	INDUSTRIAL
EPX	PSYCHOLOGY GENERAL
ERA	GEOPOLITICS
ERX	POLITICAL SCIENCE
ESX	SOCIOLOGY
ETX	MORTUARY SCIENCE
EXX	SOCIAL SCIENCE
	GENERAL
YYY	UNDECLARED

**Academic Discipline Mix 2 -  
Technical**

CODE	ACADEMIC TITLE
BAA	ACCOUNTING/AUDITING
BAC	ADVERTISING
BAD	BANKING AND
	FINANCING
BAE	FINANCE GENERAL
BAM	COMPTROLLERSHIP
BAN	COMPUTER SCIENCE
	MANAGEMENT
BAX	BUSINESS
	ADMINISTRATION
BAY	AVIATION BUSINESS
	ADMINISTRATION
BBD	COMMERCIAL AVIATION
	TRANSPORTATION
BBE	RESEARCH PROGRAM
	MANAGEMENT
BBF	MANAGEMENT LOGISTICS
BBG	TRANSPORTATION AND
	TRAFFIC MANAGEMENT

BBK	MANAGEMENT
	INDUSTRIAL
BBL	MANAGEMENT
	AEROSPACE
BBP	PROCUREMENT AND
	CONTRACT
	MANAGEMENT
BBR	SYSTEMS MANAGEMENT
BBT	TELECOMMUNICATIONS
	MANAGEMENT
BBX	MANAGEMENT GENERAL
BCB	STRATEGIC
	INTELLIGENCE
	MANAGEMENT
BCC	ADMINISTRATION,
	MASTER OF SCIENCE
	DEGREE
BCD	COMMERCE
BCE	AVIATION MAINTENANCE
BCF	INFORMATION SYSTEM
	MANAGEMENT
BCX	BUSINESS ECONOMICS
BHA	HEALTH SERVICES
	ADMINISTRATION
BWX	DESIGN TECHNOLOGY
BXX	BUSINESS GENERAL
CCL	CITY PLANNING
CCM	REGIONAL PLANNING
CFW	GEOGRAPHY (PHYSICAL)
CHE	COMMUNICATIONS
DAB	AGRONOMY SOIL
	SCIENCE
DAD	DAIRY SCIENCE
DAE	FISH RESOURCES
DAF	FOOD TECHNOLOGY
DAM	PLANT PATHOLOGY
DAN	SUGAR TECHNOLOGY
DAP	WILD LIFE RESOURCES
DAS	AVIATION SAFETY
DAT	TECHNICAL
	MANAGEMENT
DAX	AGRICULTURE-FORESTRY
	GRENERAL
DBB	NAVIGATION CELESTIAL
DEA	NAVIGATIONAL
	TERRESTRIAL
DED	TOPOGRAPHY INCLUDING
	PHOTOGRAMMETRY
EAA	ARCHEOLOGY
EDX	ECONOMICS GENERAL
EEB	INSTRUCTIONAL
	TECHNOLOGY
EEC	EDUCATION INDUSTRIAL
EKD	COMMUNICATIONS SCIENCES
EPC	PSYCHOLOGY CLINICAL
EPF	PSYCHOMETRICS/
	PSYCHOPHYSICS

EPG	PSYCHOLOGY (ARTIFICIAL INTELLIGENCE)
FAA	CLINICAL OPTOMETRY MANAGEMENT
FAB	LABORATORY SCIENCE
FAC	NUCLEAR PHARMACY
FBA	DIETETICS
FBB	DIETITIAN ADMINISTRATIVE
FBC	DIETITIAN THERAPEUTIC
FBD	DIETITIAN CLINICAL
FBX	NUTRITION
FCA	OCCUPATIONAL THERAPY
FCB	OCCUPATIONAL THERAPY – KINESIOLOGY
FCX	OCCUPATIONAL THERAPY (ARTS/CRAFTS)
FDA	ANATOMY
FDB	PHYSICAL THERAPY
FDC	PHYSICAL THERAPY ELECTROPHYSICS
FDD	PHYSICAL THERAPY NEUROLOGY
FDX	PHYSICAL THERAPY CORRECTIVE EXERCISE
FEA	PATHOLOGY SPEECH
FEX	AUDIOLOGY
FJA	ENVIRONMENTAL HEALTH
FKA	SANITARY SCIENCE
FLA	PUBLIC HEALTH
PEX	PRE-LAW

**Academic Discipline Mix 3 -  
Physical  
Science/Analytical**

CODE	ACADEMIC TITLE
BAL	OPERATIONS RESEARCH ANALYST (BUSINESS)
CFB	PHYSICS, SPACE
CFD	SPACE SYSTEMS OPERATIONS
CUE	COMPUTER SCIENCE
CUP	COMPUTER BASED INSTRUCTION
DAG	HISTOLOGY
DAI	EMBRYOLOGY
DAR	BIOMETRY
DBA	ASTRODYNAMICS
DBC	ASTROPHYSICS
DBX	ASTRONOMY
DCA	BOTANY GENERAL
DCB	ENTOMOLOGY
DCC	BACTERIOLOGY
DCD	PARASITOLOGY
DCE	TAXONOMY

DCF	ZOOLOGY
DCG	MED MICROBIOLOGY
DCK	RADIATION BIOLOGY
DCL	RADIOLOGICAL HYGIENE
DCX	BIOLOGY
DDA	BIOCHEMISTRY GENERAL
ddb	CHEMISTRY ANALYTICAL GENERAL
DDC	CHEMISTRY INORGANIC GENERAL
DDD	CHEMISTRY ORGANIC GENERAL
DDE	CHEMISTRY PHYSICAL GENERAL
DDF	CHEMISTRY NUCLEAR
DDG	CHEMISTRY CERAMICS/GLASS
DDH	GLASS TECHNOLOGY
DDK	CHEMISTRY ELECTROCHEMISTRY
DDL	CHEMISTRY TEXTILE
DDM	CHEMISTRY PAPER
DDN	CHEMISTRY INDUSTRIAL
DDO	RADIOCHEMISTRY
DDP	METALLURGY
DDX	CHEMISTRY GENERAL
DEX	GEODETIC SCIENCE
DFX	GEOGRAPHY GENERAL/ECONOMIC/POLITICAL
DGA	GEOLOGY SURFICIAL
DGB	GEOLOGY STRATIGRAPHY
DGC	SEISMOLOGY
DGD	GEOLOGY TERRESTRIAL MAG-ELECTRICITY
DGE	GEOLOGY ECONOMIC
DGF	GEOLOGY GENERAL
DGG	PALEONTOLOGY
DGH	MINERALOGY PETROLOGY
DGL	METEOROLOGY CLIMATOLOGY
DGN	NAUTICAL SCIENCES
DGP	OCEANOGRAPHY HYDROLOGY
DGX	GEOPHYSICS
DHA	STATISTICS
DHB	MATHEMATICS CRYPTANALYSIS
DHC	MATHEMATICS BALLISTICS
DHX	MATHEMATICS GENERAL
DLA	PHYSICS BIOPHYSICS AND RADIOLOGY
DLB	PHYSICS ELECTRICITY/MAGNETISM/ELECTRONIC
DLC	HEALTH PHYSICS
DLD	PHYSICS NUCLEAR

DLE	PHYSICS OPTICS LIGHT (OPTICS)	CCK	RADIOLOGICAL SAFETY AND DEFENSE
DLF	PHYSICS THERMAL	CCN	ENGINEERING SPACE FACILITIES
DLG	JET PROPULSION	CCO	ENVIRONMENTAL ENGINEERING
DLH	TECHNOLOGY NUCLEAR REACTOR	CCP	ENVIRONMENTAL HEALTH ENGINEERING
DLK	APPLIED SCIENCE	CCQ	ENVIRONMENTAL SCIENCE
DLL	MEDICAL TECHNOLOGY	CCR	CIVIL ENGINEERING (SANITARY)
DLM	RADIOLOGICAL PHYSICS	CCX	CIVIL ENGINEERING
DLN	ACOUSTICS	CDA	BIOMEDICAL ENGINEERING
DLP	AERODYNAMICS	CDX	ENGINEERING CERAMIC
DLX	PHYSICS GENERAL	CEX	ENGINEERING CHEMICAL
DLY	LASER/MICROWAVE PHYSICS	CEY	COMPOSITE MATERIALS
DLZ	PHYSICS ASTRODYNAMICS	CFA	AEROSPACE ENGINEERING (SPACE TRAVEL)
DMS	MATERIAL SCIENCE	CFC	SPACE SYSTEMS ENGINEERING
DPS	POLYMER SCIENCE	CFX	ENGINEERING AERONAUTICAL
DXX	PHYSICAL SCIENCES GENERAL	CFY	CARTOGRAPHY
FGC	VIROLOGY	CFZ	ASTRONAUTICAL ENGINEERING
FHA	SEROLOGY	CGA	PRODUCTION DESIGN ENGINEERING
FHX	IMMUNOLOGY	CGK	GEOLOGICAL ENGINEERING
FIA	TOXICOLOGY	CGX	ENGINEERING ADMINISTRATION
FIB	PHARMACOLOGY	CHA	ENGINEERING ELECTRONICS
FIC	CHIROPRACTICS	CHB	ENGINEERING RADIO
FKX	PHYSIOLOGY	CHF	ELECTRONIC WARFARE SYSTEMS
GOB	PHYSICIAN'S ASSISTANT TRAINING	CHJ	JOINT COMMAND, CONTROL & COMMUNICATION
GPA	BASIC SCIENCE	CHX	ENGINEERING ELECTRICAL
GPB	PRE-DENTAL AND PRE-VET	CKB	ENGINEERING ORDNANCE
GPX	PRE-MED	CKC	ENGINEERING RAILWAY
KXX	PHARMACY	CKD	ENGINEERING REFRIGERATION
LAX	PHYSIOLOGIC OPTICS	CKE	ENGINEERING AIR CONDITIONING
<b><u>Academic Discipline Mix 4 - Engineering</u></b>			
CODE	ACADEMIC TITLE	CKF	ENGINEERING HYDRAULIC
CAA	ARCHITECTURAL ENGINEERING	CKH	ENGINEERING MECHANICS
CAB	NAVAL ARCHITECTURE ENGINEERING	CKK	ENGINEERING HEATING
CAC	ARCHITECTURE LANDSCAPE	CKL	ENGINEERING AUTOMOTIVE
CAX	ARCHITECTURE GENERAL	CKM	ENGINEERING DIESEL
CBX	AGRICULTURE ENGINEERING	CKN	ENGINEERING EXPLOSIVE
CCD	URBAN PLANNING		
CCF	ENGINEERING STRUCTURAL		
CCG	CIVIL ENGINEERING (STRUCTURAL DYNAMICS)		
CCH	ENGINEERING (TRANSPORTATION)		

CKO	MISSILES AND MUNITIONS	CUD	COMPUTER ENGINEERING (ARTIFICIAL INTELLIGENCE)
CKP	GUIDED MISSILES	CUG	SOFTWARE ENGINEERING
CKQ	SANITARY ENGINEERING	CUX	SYSTEMS ENGINEERING
CKX	MECHANICAL ENGINEERING	CWX	ENGINEERING TEXTILE
CLA	ENGINEERING NUCLEAR EFFECTS	CXX	ENGINEERING GENERAL
CLB	ENGINEERING REACTOR	CYA	HUMAN FACTORS ENGINEERING
CLD	CIVIL ENGINEERING (CONSTRUCTION)	CYX	ENGINEERING INDUSTRIAL
CLE	MAINTAINABILITY ENGINEERING	CYY	ROBOTICS ENGINEERING
CLF	NUCLEAR ENGINEERING	<b><u>Academic Discipline Mix 5 - Nursing</u></b>	
CME	MATERIAL ENGINEERING	CODE	ACADEMIC TITLE
CMX	ENGINEERING MARINE	JXX	NURSING GENERAL
CNX	ENGINEERING METALLURGICAL		
CPE	POLYMER ENGINEERING		
CPF	POWER ENGINEERING		
CPG	PLASTICS ENGINEERING		
CPX	ENGINEERING MINING		
CQX	ENGINEERING PIPELINE		
CRA	FUEL TECHNOLOGY		
CRM	ENERGY RESOURCE MANAGEMENT		
CRX	ENGINEERING PETROLEUM		
CSX	ENGINEERING PHYSICS		
CSY	VERTICAL LIFT TECHNOLOGY		
CTX	ENGINEERING SAFETY		
CUA	COMPUTER SCIENCE (ENGINEERING)		
CUB	OPERATIONS RESEARCH (STRATEGIC & TACTICAL SCIENCE/		
CUC	OPERATIONS RESEARCH ANALYST (ENGINEERING)		

## APPENDIX B

### ACTIVE DUTY/RESERVE ROTC APPLICANT SNAPSHOT

For use of this form see, CC Reg 145-1, proponent agency is ATCC-OP-I-S

#### DATA REQUIRED BY THE PRIVACY ACT OF 1974

<b>Authority</b>	10 USC 2101 and 2107
<b>Principal Purpose</b>	To physically identify each applicant.
<b>Routine Use</b>	To be used by the HQ ROTC Cadet Command Selection Board in consideration of the applicant.
<b>Disclosure</b>	Use of this form is mandatory. Applicant may not be considered if picture is not submitted.

<div></div>
-------------

SIGNATURE OF APPLICANT		
PRINTED NAME		
SSN	HEIGHT	WEIGHT
DATE OF PICTURE (MONTH AND YEAR)		AGE



# DOD MEDICAL EXAMINATION REVIEW BOARD (DODMERB) REPORT OF MEDICAL EXAMINATION

(Please read Privacy Act Statement before completing this form.)

Form Approved  
OMB No. 0704-0396  
Expires Sep 30, 2006

The public reporting burden for this collection of information is estimated to average 15 minutes per response, including the time for reviewing instructions, searching existing data sources, gathering and maintaining the data needed, and completing and reviewing the collection of information. Send comments regarding this burden estimate or any other aspect of this collection of information, including suggestions for reducing the burden, to the Department of Defense, Executive Services and Communications Directorate (0704-0396). Respondents should be aware that notwithstanding any other provision of law, no person shall be subject to any penalty for failing to comply with a collection of information if it does not display a currently valid OMB control number.

**PLEASE DO NOT RETURN YOUR FORM TO THE ABOVE ORGANIZATION. RETURN COMPLETED FORM TO DODMERB/DR, 8034 EDGERTON DRIVE, SUITE 132, USAF ACADEMY CO 80840-2200.**

## PRIVACY ACT STATEMENT

**AUTHORITY:** Title 10, USC 133, 3012, 5031, 8013, and Executive Order 9397.

**PRINCIPAL PURPOSE:** To determine medical acceptability or update a medical file as part of the application process to a United States Service Academy, Reserve Officer Training Corps (ROTC) Scholarship Program, or the Uniformed Services University of the Health Sciences (USUHS).

**ROUTINE USES:** This information may be disclosed to the Coast Guard Academy and Merchant Marine Academy for applications to their Academies.

**DISCLOSURE:** Voluntary; however, failure to furnish the requested information will impede the selection process and hamper your candidacy. Use of the Social Security Account Number (SSN) is used for positive identification of records.

## DODMERB USE ONLY

## APPLICANT DATA

1. DATE OF EXAMINATION (YYYYMMDD)		2. NAME (Last, First, Middle Initial)			3. SOCIAL SECURITY ACCOUNT NUMBER		
4. DATE OF BIRTH (YYYYMMDD)		5. AGE		6. SEX		7. RACE (Ethnic Group)	
8. ADDRESS INFORMATION (If left blank will delay processing)					9. STATUS (X one)		
a. APPLICANT MAILING ADDRESS (Include ZIP Code)					<input type="checkbox"/> ACTIVE DUTY <input type="checkbox"/> CIVILIAN <input type="checkbox"/> RESERVE/GUARD		
					10. EXAMINER ADDRESS (Street, City, State and Zip Code)		
b. ROTC DETACHMENT CODE (If applicable):							

## MEASUREMENTS

11. HEIGHT (to nearest 1/4 inch)		12. BLOOD PRESSURE		13. AUDIOMETER										14. READING ALOUD TEST						
STANDING	SITTING	SYSTOLIC	DIASTOLIC	RIGHT		500	1000	2000	3000	4000	6000	LEFT		500	1000	2000	3000	4000	6000	SATISFACTORY  UNSATISFACTORY (Explain in Item 57)
15. PULSE		17. DISTANT VISION			18. REFRACTION		MANIFEST		CYCLO		BY LENS		19. NEAR VISION							
16. WEIGHT (to nearest pound)		RIGHT 20/		CORR TO 20/		SPH		CYL		AXIS		20/		CORR TO 20/		BY				
		LEFT 20/		CORR TO 20/		SPH		CYL		AXIS		20/		CORR TO 20/		BY				
20. HETEROPHORIA/TROPIA (Far only)				21. COVER TEST		22. COLOR VISION										23. DEPTH PERCEPTION				
ESO	EXO	RH	LH	PASS (Non-Tropia)	FAIL (Tropia)	TEST USED		RESULTS				TEST USED		SCORE						
						PIP	No. Passed		No. Failed		VTA-ND/OVT/AFVT									
						FALANT	No. Passed		No. Failed		DPA-V									
						OTHER (Specify)				TITMUS/STEREO FLY (Arcs per second)										
24. NEAR POINT OF CONVERGENCE						25. VIVID RED/GREEN (If fail Item 22)				26. OCULAR MOTILITY AND BINOCULARITY (RED LENS TEST)										
						<input type="checkbox"/> PASS <input type="checkbox"/> FAIL				<input type="checkbox"/> PASS <input type="checkbox"/> FAIL    IF FAILED: <input type="checkbox"/> DIPLOPIA <input type="checkbox"/> SUPPRESSION										

## LABORATORY

27. URINALYSIS														
PROTEIN		NEG		T		1+		2+		3+		4+	MICROSCOPIC EXAMINATION (If required) (X one)  NEGATIVE  POSITIVE (List results)	
SUGAR		NEG		T		1+		2+		3+		4+		
BLOOD		NEG		T		1+		2+		3+		4+		
LEUKOCYTE ESTERASE		NEG		T		1+		2+		3+		4+		
28. OTHER TESTS (Specify type and results)														

CLINICAL EVALUATION					
NORMAL	(X each item in the appropriate column. Enter "NE" if not evaluated)	ABNOR- MAL	NORMAL	(X each item in the appropriate column. Enter "NE" if not evaluated)	ABNOR- MAL
	29. HEAD, FACE, NECK AND SCALP			43. ABDOMEN AND VISCERA (Include hernia)	
	30. NOSE			44. ENDOCRINE SYSTEM	
	31. SINUSES			45. SPINE, OTHER MUSCULOSKELETAL	
	32. MOUTH AND THROAT			46. UPPER EXTREMITIES (Strength, sensation, range of motion)	
	33. EARS - GENERAL (Internal and external canals) (Auditory acuity under item 13)			47. LOWER EXTREMITIES (Except feet) (Strength, sensation, range of motion)	
	34. DRUMS (Perforation)			48. FEET	
	35. VALSALVA			49. IDENTIFYING BODY MARKS, SCARS, TATTOOS	
	36. EYES - GENERAL (Visual acuity and refraction under items 17, 18, and 19)			50. SKIN, LYMPHATICS	
	37. PUPILS (Equality and reaction)			51. GU SYSTEM	
	38. OCULAR MOTILITY (Associated parallel movements, nystagmus)			52. ANUS AND RECTUM (Hemorrhoids, fistulae) (Prostate if indicated) EXTERNAL EXAM	
	39. OPHTHALMOSCOPIC			53. FEMALE GU EXTERNAL VISUAL EXAM	
	40. LUNGS AND CHEST (Include breasts)			54. NEUROLOGIC	
	41. HEART (Thrust, size, rhythm, and sounds)			55. PSYCHIATRIC (Specify any personality deviation)	
	42. VASCULAR SYSTEM (Varicosities, etc.)				
56. REPEAT BP OR PULSE EXAM (SITTING) IF BP $\geq$ 140/90 OR PULSE $\geq$ 100					
57. NOTES (Describe every abnormality in detail. Enter the item number before each comment.)					
58. EXAMINER (If performed by PA, PCNP, OR FNP)					
TYPED OR PRINTED NAME		RANK	CORPS OR DEGREE	SIGNATURE	
59. PHYSICIAN (MD/DO)					
TYPED OR PRINTED NAME		RANK	DEGREE	SIGNATURE	

Form Approved  
OMB No. 0704-0396  
Expires Sep 30, 2006

*(This information is for official and medically confidential use only and will not be released to unauthorized persons.)*

The public reporting burden for this collection of information is estimated to average 15 minutes per response, including the time for reviewing instructions, searching existing data sources, gathering and maintaining the data needed, and completing and reviewing the collection of information. Send comments regarding this burden estimate or any other aspect of this collection of information, including suggestions for reducing the burden, to the Department of Defense, Executive Services and Communications Directorate (0704-0396). Respondents should be aware that notwithstanding any other provision of law, no person shall be subject to any penalty for failing to comply with a collection of information if it does not display a currently valid OMB control number.

PLEASE DO NOT RETURN YOUR FORM TO THE ABOVE ORGANIZATION. RETURN COMPLETED FORM TO DODMERB/DR, 8034 EDGERTON DRIVE, SUITE 132, USAF ACADEMY CO 80840-2200.

**AUTHORITY:** Title 10, USC 133, 3012, 5031, 8013, and Executive Order 9397.

**PRINCIPAL PURPOSE:** To determine medical acceptability or update a medical file as part of the application process to a United States Service Academy, Reserve Officer Training Corps (ROTC) Scholarship Program, or the Uniformed Services University of the Health Sciences (USUHS).

**ROUTINE USES:** This information may be disclosed to the Coast Guard Academy and Merchant Marine Academy for applications to their Academies.

**DISCLOSURE:** Voluntary; however, failure to furnish the requested information will impede the selection process and hamper your candidacy. Use of the Social Security Number (SSN) is used for positive identification of records.

1. NAME (Last, First, Middle Initial)		2. SOCIAL SECURITY NUMBER	3. TELEPHONE NO. (Include area code)
4. PURPOSE OF EXAMINATION	5. EXAMINATION FACILITY OR EXAMINER AND ADDRESS (Include ZIP Code)		6. DATE OF EXAMINATION (YYYYMMDD)

Mark each item "Yes" or "No". Every question must be answered. Every "Yes" must be explained in the REMARKS section. Mark and explain each item to the best of your ability. Be perfectly honest! Your medical records may be requested to clarify your medical history.

7. HAVE YOU EVER OR DO YOU NOW USE ANY OF THE FOLLOWING:		YES	NO		YES	NO	DO YOU	9a. If you wear contact lenses, how many days have they been removed prior to this examination?			
YES	NO			Marijuana			8. Wear glasses				
	Amphetamines			Alcohol (Amount, frequency, treatment, if any)			9. Wear contact lenses or corneal eye retainers (If Yes, complete 9a.)	Less than 3	3 - 20		21 or over
	Barbiturates							Type lens:	Hard		Soft
	Cocaine			Chemical Inhalants			10. HAVE YOU EVER HAD YOUR VISION IMPROVED BY METHODS OTHER THAN STATED IN QUESTIONS 8 OR 9?				
	Narcotic Drugs			Hallucinogens							

YES	NO	HAVE YOU EVER HAD OR DO YOU NOW HAVE:	YES	NO		YES	NO	
		11. Eye trouble <i>(exclude glasses, contact lenses)</i>			40. Gallbladder trouble or gallstones			66. Sleepwalking episodes after age 12
		12. Have fluctuating vision or double vision			41. Hepatitis <i>(yellow jaundice)</i>			67. Easily fatigued
		13. Have any allergies			42. Hemorrhoids or rectal disease			68. Motion sickness <i>(car, train, sea, or air)</i>
		14. Take any medications regularly			43. Black or bloody stools			69. X-ray or other radiation therapy
		15. Stutter or stammer			44. Frequent or painful urination			70. Sensitivity to chemicals, dust, sunlight, etc.
		16. Frequent, severe, or migraine headaches			45. Bed wetting after age 12			71. Learning disabilities or speech problems
		17. Fainting or dizzy spells			46. Blood, protein, or sugar in urine	YES	NO	HAVE YOU EVER
		18. Periods of unconsciousness			47. History of diabetes			72. Been refused employment or been unable to hold a job or stay in school because of:
		19. Head injury or skull fracture			48. Kidney stone			a. inability to perform certain movements?
		20. Epilepsy, seizures or convulsions			49. Hernia or rupture			b. inability to assume certain positions?
		21. Loss of memory <i>(amnesia)</i>			50. Any bone or joint problem, injuries, surgery or medical treatment			c. Other medical reasons?
		22. Depression, anxiety, excessive worry, or nervousness			51. Steel pins, plates, or staples in any bones			73. Been rejected for or discharged from military service because of physical, mental or other reasons?
		23. Any mental condition or illness			52. Wear a bone or joint brace or support			74. Been denied or rated up for life insurance?
		24. Frequent trouble sleeping			53. Back pain or trouble			75. Received or applied for pension or compensation for existing disability?
		25. Hearing loss			54. Paralysis or weakness			76. Had or been advised to have, any surgical operations?
		26. Ear, nose, or throat trouble			55. Foot trouble/use orthotics			77. Consulted, or been treated by clinics, hospitals, physicians, healers, or other practitioners for other than minor illnesses?
		27. Sinusitis or sinus trouble			56. Rheumatic fever			78. Had any injury or illness other than those already noted?
		28. Hay fever or allergic rhinitis			57. Tuberculosis or positive TB test			
		29. Tooth/gum trouble, or current orthodontics			58. Sexually transmitted disease <i>(syphilis, gonorrhea, herpes)</i>			
		30. Thyroid trouble			59. Skin conditions such as acne, psoriasis, hand or foot rashes, eczema, or dry skin			
		31. Chronic cough or lung disease						
		32. Asthma or wheezing						
		33. Unusual shortness of breath			60. Adverse reaction to vaccines, drugs, medicines, foods, insect bites or stings	YES	NO	FEMALES ONLY <i>(Complete Items 79 - 82)</i>
		34. Pain or pressure in chest			61. Eating disorder			79. Been treated for a female disorder, painful periods, or cramps
		35. Palpitation or pounding heart			62. Recent gain or loss of weight			80. Had a change in menstrual pattern
		36. Heart trouble or heart murmur			63. Excessive bleeding or easy bruising			81. Are you now pregnant?
		37. High blood pressure			64. Tumor, growth, cyst, or cancer			82. Date of last menstrual period (YYYYMMDD)
		38. Coughed up or vomited blood			65. Considered or attempted suicide			
		39. Stomach, liver, or intestinal trouble						

**SECTION II**

**83. REMARKS.** Every "yes" response in items 7 through 81 must be explained in the space provided. Give specific dates and details including names of physicians and hospitals or clinics and the current status of the condition. Continue on a separate sheet and attach to this form if additional space is needed.

**84. CERTIFICATION.** I certify that I have reviewed the foregoing information supplied by me and that it is true and complete to the best of my knowledge. I authorize any of the physicians, hospitals, or clinics mentioned above to furnish the Government a complete transcript of my medical record for purposes of processing my application for this employment or service.

TYPED OR PRINTED NAME OF EXAMINEE	SIGNATURE	DATE SIGNED (YYYYMMDD)
-----------------------------------	-----------	---------------------------

**NOTE: HAND TO THE PHYSICIAN OR NURSE, OR IF MAILED MARK ENVELOPE "TO BE OPENED BY MEDICAL PERSONNEL ONLY."**

**85. EXAMINER'S SUMMARY AND ELABORATION OF ALL PERTINENT DATA** *(Examiner shall comment on all "Yes" and blank answers (indicating the item number before each comment). Develop by interview any additional medical history deemed important, and record significant findings here. If additional space is needed, continue on a separate sheet and attach to this form.)*

<b>86. PHYSICIAN OR EXAMINER</b>			<b>87. NUMBER OF ATTACHED SHEETS</b>
TYPED OR PRINTED NAME	SIGNATURE	DATE SIGNED (YYYYMMDD)	

## APPENDIX - D

### Specialized Training Service Obligation (TSO) Calculation

First term soldiers and any re-classified soldiers must calculate the AIT service obligation. Any waiver submitted by first term or re-classified soldiers will include the AIT calculation regardless of whether this service obligation has already been met. Soldiers on their second or subsequent enlistment, who have not attended an additional AIT, will calculate only the most recent service obligations for specialized training.

1. AIT: MOS: \_\_\_\_\_

a. # of months service obligation: \_\_\_\_\_ (AR 614-200, Table 4-1)

b. Discharge Date Requested: \_\_\_\_\_ (yy/mm)

Date Completed/Graduated AIT: \_\_\_\_\_ (yy/mm)

# of months since AIT: \_\_\_\_\_

c. # of months since AIT:

> # of months service obligation for AIT training, therefore AIT requirement met

OR

< # of months service obligation for AIT training, therefore request waiver of  
\_\_\_\_\_ months

2. Most recent service obligation for additional specialized training:

Skill Identifier (ASI or SQI): \_\_\_\_\_

a. # of months service obligation: \_\_\_\_\_ (AR 614-200, Table 4-1)

b. Discharge Date Requested: \_\_\_\_\_ (yy/mm)

Date Completed ASI/SQI course: \_\_\_\_\_ (yy/mm)

# of months since ASI/SQI course: \_\_\_\_\_

c. # of months since ASI/SQI:

> # of months TSO for ASI/SQI training, therefore requirement met

OR

< # of months TSO for ASI/SQI training, therefore request TSO waiver of  
\_\_\_\_\_ months

Note: the most recent service obligation for specialized training may not be based on the most recent course attended. Longer duration ASI/SQI courses may have service obligations that override a shorter but more recent course. Calculate all recent courses to determine any required waivers.

# SAMPLE DA Form 4187 (Training Service Obligation Waiver)

## PERSONNEL ACTION

For use of this form, see AR 600-8-6 and DA PAM 600-8-21; the proponent agency is ODCSPER

### DATA REQUIRED BY THE PRIVACY ACT OF 1974

**AUTHORITY:** Title 5, Section 3012; Title 10, USC, E.O. 9397.  
**PRINCIPAL PURPOSE:** Used by soldier in accordance with DA PAM 600-8-21 when requesting a personnel action on his/her own behalf (Section III).  
**ROUTINE USES:** To initiate the processing of a personnel action being requested by the soldier.  
**DISCLOSURE:** Voluntary. Failure to provide social security number may result in a delay or error in processing of the request for personnel action.

1. THRU (Include ZIP Code)  
 HQ, CADET COMMAND  
 ATTN: Green to Gold Scholarship  
 55 Patch Rd., Bldg. 56  
 Fort Monroe, VA 23651-1052

2. TO (Include ZIP Code)  
 Commander, HRC  
 ATTN: AHRC-EPT  
 200 Stovall Street  
 Alexandria, VA 22332

3. FROM (Include ZIP Code)  
 Soldier's Unit

### SECTION I - PERSONAL IDENTIFICATION

4. NAME (Last, First, MI)  
 DOE, John M.

5. GRADE OR RANK/PMOS/AOC  
 SGT/97B2O

6. SOCIAL SECURITY NUMBER  
 000-00-0000

### SECTION II - DUTY STATUS CHANGE (AR 600-8-6)

7. The above soldier's duty status is changed from \_\_\_\_\_ to \_\_\_\_\_  
 \_\_\_\_\_ effective \_\_\_\_\_ hours, \_\_\_\_\_

### SECTION III - REQUEST FOR PERSONNEL ACTION

8. I request the following action: (Check as appropriate)

<input type="checkbox"/> Service School (Enl only)	<input type="checkbox"/> Special Forces Training/Assignment	<input type="checkbox"/> Identification Card
<input type="checkbox"/> ROTC or Reserve Component Duty	<input type="checkbox"/> On-the-Job Training (Enl only)	<input type="checkbox"/> Identification Tags
<input type="checkbox"/> Volunteering For Oversea Service	<input type="checkbox"/> Retesting in Army Personnel Tests	<input type="checkbox"/> Separate Rations
<input type="checkbox"/> Ranger Training	<input type="checkbox"/> Reassignment Married Army Couples	<input type="checkbox"/> Leave - Excess/Advance/Outside CONUS
<input type="checkbox"/> Reassignment Extreme Family Problems	<input type="checkbox"/> Reclassification	<input type="checkbox"/> Change of Name/SSN/DOB
<input type="checkbox"/> Exchange Reassignment (Enl only)	<input type="checkbox"/> Officer Candidate School	<input checked="" type="checkbox"/> Other (Specify) Training Service Obligation Waiver
<input type="checkbox"/> Airborne Training	<input type="checkbox"/> Asgmt of Pers with Exceptional Family Members	

9. SIGNATURE OF SOLDIER (When required)  
 (Soldier must sign and date this form)

10. DATE (YYYYMMDD)

### SECTION IV - REMARKS (Applies to Sections II, III, and V) (Continue on separate sheet)

- Soldier requires 2 years of active duty service as well as an additional 3 months of active duty service for every one month of specialized training received in order to be eligible for an ROTC Green to Gold Scholarship.
- Soldier's MOS training for 97B was \_\_\_\_\_ weeks in length (Day Month Year - Day Month Year), requiring him to have \_\_\_\_\_ months of active duty service.
- Soldier is requesting a waiver of \_\_\_\_\_ months of his service obligation in order to apply for the Green to Gold Scholarship Program and fulfill his new service obligation as a commissioned officer.
- The following information is provided:
  - BASD: 18 June 1997
  - ETS: 30 November 2004
  - DOB: 11 September 1978
  - Requesting Separation Date: (DD/MM/YYYY) (cannot be more than 30 days prior to School Start Date)

### SECTION V - CERTIFICATION/APPROVAL/DISAPPROVAL

11. I certify that the duty status change (Section II) or that the request for personnel action (Section III) contained herein -

☐ HAS BEEN VERIFIED ☒ RECOMMEND APPROVAL ☐ RECOMMEND DISAPPROVAL ☐ IS APPROVED ☐ IS DISAPPROVED

12. COMMANDER/AUTHORIZED REPRESENTATIVE  
 (Print Commander's Signature Block)

13. SIGNATURE  
 (Commander must sign and date this form)

14. DATE (YYYYMMDD)

**STATEMENT OF UNDERSTANDING (DEPENDENCY)**

For use of this form, see CC Pam 145-4, the proponent agency is ATCC-PC

**DATA REQUIRED BY THE PRIVACY ACT OF 1974**

**Authority** 10 USC 2101 and 2107

**Principal Purpose** To establish an understanding between a cadet and Army ROTC in regards to dependency and the program requirements

**Routine Uses** To provide a statement of understanding concerning dependency for participation in Army ROTC

**Disclosure** Disclosure is voluntary.

**PART I - STATEMENT OF UNDERSTANDING**

"I, \_\_\_\_\_,  
(enter cadet's name)

am the parent of, \_\_\_\_\_  
(enter child(ren)'s name(s))

and certify that the child(ren) has (have) been placed in the custody of the other parent or another adult by court order or as provided by state law. I further certify that this custody agreement is intended to remain in full force and effect during the term for which I am now enrolling. I understand that if I regain custody of this (these) child(ren), either by court decree, or in accordance with applicable state law, or if the child(ren) are residing with me in lieu of the legal guardian, I will be processed for disenrollment from the program unless I can show that regaining custody is not contrary to the above stated intent: (e.g., death or incapacity of other parent or custodian)."

My child(ren) is (are) in the custody of: \_\_\_\_\_  
(Name of person with custody)

(Relationship)

(Address of person with custody)

(City, State, Zip Code for address)

I hereby certify that no person, agency or member of the Army, to include my recruiter or enrollment officer has required me to give up custody of my child(ren) as a condition for enrollment. I understand that the Army merely recognizes that some persons for personal reasons may have relinquished custody of their child or children.

I further state that no person, agency or member of the Army has advised me that I will be allowed to regain custody of my child(ren) while in the ROTC program nor has given me any perception or assurance that the policy stated above is waivable or not upheld once enrolled.

(Signature of Applicant)

**PART II - CERTIFICATION**

I certify that the above sworn statement was duly taken and subscribed in my presence at

(enter the name of the School)

this

(enter day)

day of

(enter month and year)

(Signature of PMS or Enrollment Eligibility Officer)

# APPENDIX - F

<b>FINANCIAL STATEMENT</b> For use of this form, see CC Reg 145-4, the proponent agency is ATCC-PC			
<b>DATA REQUIRED BY THE PRIVACY ACT OF 1974</b>			
<b>Authority</b>	10 USC 2101, 2103, 2104, 2111 and 5 USC 301.2		
<b>Principal Purpose</b>	To obtain financial data in order to request a dependency waiver for a cadet participating in the Senior ROTC program.		
<b>Routine Uses</b>	To provide information concerning a cadet's/applicant's financial status while participating in the Senior ROTC program.		
<b>Disclosure</b>	Disclosure is voluntary. However, failure to provide complete information and provide responses may result in a disapproval of the requested action.		
<b>PART I - PERSONAL DATA</b>			
1a. NAME <i>(Last, First, MI)</i>		1b. SSN	
<b>PART II - ASSETS</b>			
Enter the dollar amount (round any cents to whole dollars) beside each item that applies.			
2. SAVINGS <i>(Savings Account, Money Market Account, IRA)</i>	<input style="width: 150px; height: 20px;" type="text"/>		
3. BONDS, STOCKS <i>(Investments)</i>	<input style="width: 150px; height: 20px;" type="text"/>		
4. COLLEGE TRUST	<input style="width: 150px; height: 20px;" type="text"/>		
5. MOTOR VEHICLES <i>(No Lien-Holder)</i>	<input style="width: 150px; height: 20px;" type="text"/>		
6. OTHER <i>(i.e., Motorcycle, Rental Property)</i>	<input style="width: 150px; height: 20px;" type="text"/>		
7. TOTAL ASSETS	<input style="width: 150px; height: 20px;" type="text"/>		
<b>PART III - COLLEGE LIABILITIES</b>			
Enter the dollar amount (round any cents to whole dollars) beside each item that applies.			
8. RENT/MORTGAGE <i>(Apartment/House)</i>	<input style="width: 150px; height: 20px;" type="text"/>		
8a. LIVE WITH PARENTS/FAMILY <i>(Enter an amount if there is a cost)</i>	<input style="width: 150px; height: 20px;" type="text"/>		
(NOTE: If item 8 or 8a is \$0 explain why):			
9. UTILITIES <i>(Electric, Water, Telephone, Cable, Gas)</i>	<input style="width: 150px; height: 20px;" type="text"/>		
10. MONTHLY FOOD EXPENSE	<input style="width: 150px; height: 20px;" type="text"/>		
11. MEDICAL EXPENSE <i>(Outstanding Medical Bills)</i>	<input style="width: 150px; height: 20px;" type="text"/>		
12. MONTHLY CLOTHING EXPENSE	<input style="width: 150px; height: 20px;" type="text"/>		
13. INSURANCE <i>(Life, Medical)</i>	<input style="width: 150px; height: 20px;" type="text"/>		
14. INSURANCE <i>(Auto, Motorcycle, Home, Renters)</i>	<input style="width: 150px; height: 20px;" type="text"/>		
15. CAR OPERATING EXPENSES <i>(Maintenance)</i>	<input style="width: 150px; height: 20px;" type="text"/>		
16. CAR PAYMENT	<input style="width: 150px; height: 20px;" type="text"/>		
17. TOTAL LOANS/DEBTS <i>(Outstanding Bills, VISA, Credit Cards)</i>	<input style="width: 150px; height: 20px;" type="text"/>		
18. MISCELLANEOUS EXPENSES <i>(i.e. Entertainment)</i>	<input style="width: 150px; height: 20px;" type="text"/>		
19. CHILD SUPPORT <i>(Dependent child under age 18)</i>	<input style="width: 150px; height: 20px;" type="text"/>		
20. OTHER	<input style="width: 150px; height: 20px;" type="text"/>		
21. TOTAL MONTHLY DEBTS	<input style="width: 150px; height: 20px;" type="text"/>		
<b>PART IV - INCOME AFTER SEPARATION FROM MILITARY (GROSS MONTHLY)</b>			
22. FREE ROOM & BOARD <i>(Check the appropriate box)</i>	<input style="width: 50px; height: 20px;" type="text"/> Yes <input style="width: 50px; height: 20px;" type="text"/> No	23. SCHOLARSHIP <i>(Other than ROTC)</i>	<input style="width: 150px; height: 20px;" type="text"/>
24. WORK STUDY	<input style="width: 150px; height: 20px;" type="text"/>	25. SCHOLARSHIP <i>(ROTC)</i>	<input style="width: 150px; height: 20px;" type="text"/>
26. STUDENT LOANS	<input style="width: 150px; height: 20px;" type="text"/>	27. STIPEND	<input style="width: 150px; height: 20px;" type="text"/>
28. APPLICANT SALARY	<input style="width: 150px; height: 20px;" type="text"/>	29. MGIB CHAPTER 30	<input style="width: 150px; height: 20px;" type="text"/>
30. SPOUSE SALARY	<input style="width: 150px; height: 20px;" type="text"/>	31. ADDITIONAL MGIB	<input style="width: 150px; height: 20px;" type="text"/>
32. GRANTS	<input style="width: 150px; height: 20px;" type="text"/>	33. ARMY COLLEGE FUND	<input style="width: 150px; height: 20px;" type="text"/>
34. PLUS +	<input style="width: 150px; height: 20px;" type="text"/>	35. TOTAL MONTHLY INCOME	<input style="width: 150px; height: 20px;" type="text"/>
APPLICANT'S SIGNATURE		COMMANDER'S SIGNATURE <i>(ONLY required for Green to Gold Applicants)</i>	



## APPENDIX - G

<b>Scholar - Athlete - Leader Checklist</b>			
<b>STANDARD</b>	<b>YES</b>	<b>NO</b>	<b>NOTES</b>
<p>Be considered a Scholar, Athlete &amp; Leader</p> <p><b><u>Scholar</u></b></p> <ul style="list-style-type: none"> <li>- Honor Graduate/Commandant's List of NCOES school</li> <li>- 3.0 and SAT/ACT over 110/21</li> </ul>			<p>For two-year scholarship applicants, either</p> <ul style="list-style-type: none"> <li>- Cumulative GPA over 3.0 on all college level courses <u>or</u></li> <li>- If 25% of the course work is in Math, Science, Engineering or technical courses, cumulative GPA over 2.7</li> </ul> <p>For four- or three-year scholarship applicants, cumulative high school GPA over 3.0 <u>and</u> SAT/ACT over 1100/21</p> <p>For four- or three-year scholarship applicants, top third of class and either:</p> <ul style="list-style-type: none"> <li>- Cumulative GPA over 3.0 <u>or</u></li> <li>- SAT/ACT over 1100/21</li> </ul>
<p><b><u>Athlete</u></b></p> <ul style="list-style-type: none"> <li>- Score 270 on APFT with a minimum score of 90 points in each event</li> <li>- Active competitive involvement on post level or higher sports team</li> <li>- Placement in top three of individual athletic competition (triathlon, mountain biking, running, martial arts, etc.)</li> </ul>			
<p><b><u>Leader</u></b></p> <ul style="list-style-type: none"> <li>- Selected as Soldier/NCO of the quarter/ year at battalion level or higher board</li> <li>- Served in team leader/squad position for minimum six (6) months with favorable endorsement from company commander</li> <li>- Inducted into the Sergeant Audie Murphy/ Sergeant Morales Club</li> </ul>			<p>For four- or three-year scholarship applicants, any of the following:</p> <ul style="list-style-type: none"> <li>- Elected member of student government, class, activity</li> <li>- Captain of athletic or academic team</li> <li>- Eagle Scout/Gold Award</li> </ul>
<p><b>Comments:</b></p>			
<p>Company Commander's Signature</p>		<p>Date</p>	

## APPENDIX - H

### INSTRUCTIONS FOR CALCULATING ITEM 5 - CC FORM 104-R

#### Credit Hours

- a. Total required hours for degree **120**  
(Does not include ROTC)
- (1) ROTC Hours that do not count **20**  
(Include any ROTC hours that do not count towards the degree to ensure academic and military alignment is maintained)
- (2) Total Hours Required for NAPS **140**  
(120 + 20)

#### Normal Academic Progression **17.50**

(divide the Total Hours Required for NAPS by the total number of semesters/quarters established in the school catalog to complete the degree. If catalog calls the academic program a 4-year program, then use 8 semesters or 12 quarters. If the catalog establishes the program as a 5-year program then use 10 semesters or 15 quarters.)  
(example:  $140/8 = 17.50$ )

- b. Transfer credits accepted **35**  
(Accepted towards degree)
- c. Credits towards degree completed to date **60**
- d. Remaining for Degree **45**  
([Total Hours Req for NAPS] - [Transfer credit accepted + Credits towards degree comp to date])  
Example:  $(140 - (35 + 60) = 45)$
- e. Number of authorized semesters **3**  
(Remaining for Degree/Normal Academic Progression)  
Example:  $45/17.50 = 2.57$  (round up to 3)  
(Any fraction equal to or less than .5 will be rounded down to the lower whole number and anything greater than .5 will be rounded up to the next higher whole number)

For use of this form, see CC Pam 145-4; the proponent agency is ATCC-PA-C

**DATA REQUIRED BY PRIVACY ACT STATEMENT OF 1974**

1. **AUTHORITY:** Title 10, US Code 2101 and 2104
2. **PRINCIPAL PURPOSE(S):** To provide information and data necessary for administering the Army Senior ROTC program, processing, and managing of selected students for commissioning in the Army IAW established public law and Army Regulations.
3. **ROUTINE USE(S):** To provide a projected academic plan to determine if the applicant meets the public law requirements of two remaining academic years.
4. **VOLUNTARY DISCLOSURE AND EFFECT ON INDIVIDUAL NOT PROVIDING INFORMATION:** Voluntary information is necessary to determine eligibility of the individual for acceptance, continuance, or discontinuance in the Army ROTC program.

1. NAME OF STUDENT (LAST, FIRST, MI)		2. ACADEMIC MAJOR		3. AS OF DATE (MM/DD/YYYY) (Date of form preparation)	
4. INSTITUTION OF ATTENDANCE AND IDENTIFICATION		6. GRADE POINT AVERAGE (GPA)			
a. Name: _____ b. Identification (Check one): <div style="display: flex; justify-content: space-around; margin-top: 5px;"> <div style="text-align: center;">Extension Center <input type="checkbox"/></div> <div style="text-align: center;">Host <input type="checkbox"/></div> <div style="text-align: center;">Cross-Enrolled <input type="checkbox"/></div> </div> c. If attendance is at an extension center or cross-enrolled school, list the name of the Host Institution: _____		5. CREDIT HOURS a. Total required for degree: _____ (1) ROTC Hours that do not count: _____ (2) Total Hours Rqd for NAPS: _____ <b>Normal Academic Progression</b> b. Transfer Credits accepted: _____ c. Credits toward degree Comp to date: _____ d. Remaining for Degree: _____ e. <b>Number of authorized semesters:</b> _____		Term: _____ Curr GPA: _____ CUM: _____ Term: _____ Curr GPA: _____ CUM: _____ Term: _____ Curr GPA: _____ CUM: _____ Term: _____ Curr GPA: _____ CUM: _____ Term: _____ Curr GPA: _____ CUM: _____	

7.	TERM	YEAR	COURSE NUMBER	COURSE TITLE	COURSE CREDIT HOURS	CREDITS THAT COUNT TOWARDS ACADEMIC DEGREE	AND ACHIEVED GRADES

Term:		Year:	
No.	Course Title	Hrs.	Cts.
<b>Total Term Hours:</b>			

c.

Term:		Year:	
No.	Course Title	Hrs.	Cts.
<b>Total Term Hours:</b>			

d.

Term:		Year:	
No.	Course Title	Hrs.	Cts.
<b>Total Term Hours:</b>			

e.

Term:		Year:	
No.	Course Title	Hrs.	Cts.
<b>Total Term Hours:</b>			

f.

### 8. STUDENT INITIALS & DATE:

(Have the student initial and date beside each term to indicate they have been counseled)

TERM 1: _____	TERM 4: _____	TERM 7: _____	_____
TERM 2: _____	TERM 5: _____	TERM 8: _____	_____
TERM 3: _____	TERM 6: _____	TERM 9: _____	_____

**PLANNED ACADEMIC PROGRAM WORKSHEET**

For use of this form, see CC Pam 145-4, the proponent agency is ATCC-PA-C

7. TERM, YEAR, COURSE NUMBER, COURSE TITLE, COURSE CREDIT HOURS, CREDITS THAT COUNT TOWARDS ACADEMIC DEGREE, AND ACHIEVED GRADES. (CONTINUED)

८५

Term:		Year:	
No.	Course Title	Hrs.	Grd.
Total Term Hours:			

٥٠

Term:		Year:		
No.	Course Title	Hrs.	Cts.	Grd.
Total Term Hours:				

•           

Term:		Year:		
No.	Course Title	Hrs.	Cts.	Grd.
Total Term Hours:				

•           

Term:		Year:	
No.	Course Title	Hrs.	Cts. Grd.
Total Term Hours:			

K

Term:		Year:		
No.	Course Title	Hrs.	Cts.	Grd.
Total Term Hours:				

—

Term:		Year:	
No.	Course Title	Hrs.	Cts.
<b>Total Term Hours:</b>			

m.

Term:		Year:	
No.	Course Title	Hrs.	Grd.
Total Term Hours:			

ה.

Term:		Year:		
No.	Course Title	Hrs.	Cts.	Grd.
Total Term Hours:				

 $\dot{O}$ 

Term:		Year:		
No.	Course Title	Hrs.	Cts.	Grd.
Total Term Hours:				

	Yes	No	Completion should
9. REVIEW: All of the above courses are required (as minimum) for the completion of the degree:			(If no, list exceptions on reverse of this form).
result in a degree, during (YYMM):			

**10. SIGNATURE OF STUDENT:**

11. DATE: (MM/DD/YYYY)

**12. SIGNATURE OF REGISTRAR AND EXAMINER OF CREDENTIALS (OR OTHER INSTITUTION CERTIFYING OFFICIAL):**

13. DATE: (MM/DD/YYYY)

**PLANNED ACADEMIC PROGRAM WORKSHEET**

For use of this form, see CC Pam 145-4, the proponent agency is ATCC-PAC

**STATEMENT OF UNDERSTANDING**

We, the undersigned, hereby declare that the program outlined on the worksheet (on the reverse side of this statement) that

Cadet \_\_\_\_\_ is about to under take a formally structured program approved by \_\_\_\_\_  
(FULL NAME, Last, First, MI) (Name of University or College)

designed to meet the requirements of a \_\_\_\_\_ degree; that the degree to be attained is the culmination of an  
(Type of Degree)

undergraduate college program of at least four years; and that the remaining credit hours shown on the worksheet are necessary either to fulfill discipline requirements or to fulfill credit hour requirements, or both, for the attainment of the degree. If the cadet is an ROTC Scholarship participant, the scholarship will be in force for the number of semesters indicated in Block 5.

\_\_\_\_\_  
(Date) (MM/DD/YYYY) (CADET SIGNATURE)

\_\_\_\_\_  
(Date) (MM/DD/YYYY) (PROFESSOR OF MILITARY SCIENCE SIGNATURE)

## APPENDIX I

(Soldier's Unit Letterhead)

(Office Symbol)

MEMORANDUM FOR Commander, U.S. Army Cadet Command, (ATCC-OP-I-S), Bldg. 56,  
55 Patch Road, Fort Monroe, VA 23651

SUBJECT: ROTC Green to Gold Active Duty Option Program Memorandum of Understanding

1. I request to be considered for participation in the ROTC Green to Gold Active Duty Option Program. If selected, I will enroll in an academic program that meets all the criteria of the program including program completion in 21 months. If I fail to complete the degree program, I understand that I will be required to serve in an enlisted status for the period specified in my remaining service agreement incurred by participation in the program.
2. I understand that the active duty obligation for participation in the program is four years. I further understand that the minimum service obligation as a commissioned officer is three years.
3. I understand that if I have received an Enlistment bonus or Selective Reenlistment bonus, I must give the end date of the bonus and will add the following statement: "I understand that if selected for this training I will refund the percentage of the bonus equal to the percentage of obligated service I will not perform in the specified MOS. My eligibility for bonus pay ceases on the date I depart my current duty station."
4. I meet all basic prerequisites listed in the program guidelines.
5. I have received and reviewed my ERB (Enlisted Records Brief). It is current and accurate.
6. I understand that I must obtain an unconditional letter of acceptance prior to acceptance into the program.
7. I understand that all prerequisite courses required by the school must be completed prior to submission of application. I also understand that the cost to complete any prerequisite courses are at my own expense.
8. I understand that there are no scholarship or stipend benefits associated with this program. I am aware that I can use the Montgomery GI Bill/Army College Fund and/or Pell Grant in conjunction with this program if otherwise qualified.
9. I am not currently scheduled for or attending MOS training as a result of reclassification or reenlistment retraining contract. I have not applied for reclassification or reenlistment retraining

## APPENDIX I

and will not apply for such training while an applicant for this program. My current service remaining requirement, for my most recent training, expired (or will expire) on \_\_\_\_\_. (place a date)

10. I have submitted all transcripts/documents identifying all post high school courses of instruction.

11. I can be reached at the following address: (Include unit of assignment, DSN, commercial work phones, residence address, home phone number, and email address). I accept the responsibility to inform HQ, U.S. Army Cadet Command, ATTN: ATCC-OP-I-S, Fort Monroe, VA 23651-1052 of all changes of assignment and address in a timely manner.

The applicant's signature block and signature

Name

Rank/USA

Title

Witnessing Officer's signature block and signature

Name

Rank/Branch

Title